**Kittitas County Joint Control Board No. 1**

**Board of Directors Meeting**

**February 16, 2021 Minutes**

The Board of Directors of the Kittitas County Joint Control Board No. 1 (KCJB) met in Regular Session on February 16, 2021 at 10:00 a.m. Attending the meeting via conference call, were Westside Irrigation Board Members John Smith, Bart Bland, Kirk Regal and Mel Dyk, Kittitas Reclamation District (KRD) Directors Mark Hansen and Sherry Swanson, KRD Secretary Manager Urban Eberhart, KRD Assistant Manager Kevin Eslinger, Westside Irrigation Treasurer Mark Messner, KRD Treasurer Stacy Berg, KRD Field Supervisor Bob Main, KRD Construction Supervisor Robby Main and KRD Legal Counsel Jeff Slothower.

New Business: KRD Legal Counsel Jeff Slothower provided an overview of the organization of the KCJB. It is a public entity which is required to follow the open public meetings act. The meetings must be publicized for the public to attend and is subject to requests for public records. It was suggested that since Westside is a private entity that anything pertaining to the KCJB be kept separate. Under joint board statute, the KCJB will be required to draft an agenda, adopt bylaws, appoint a treasurer, and issue a resolution for banking authorization so that the KCJB can have its own bank account. If a treasurer is not appointed, the county by default would be the treasurer. The required board positions would include a president, vice president, secretary and treasurer. The agenda of the initial meeting would include the organization of the KCJB, electing officers and the discussion of interagency agreements that led to the desire to establish the KCJB.

After a brief discussion, Board Member Bland made a motion to elect Mark Hansen as the KCJB President and Bart Bland as the Vice President. A second was made by Board Member Swanson, the motion passed unanimously.

Board Member Swanson made a motion to adopt the KCJB Bylaws as presented. A second was made by Board Member Bland, the motion passed unanimously.

Board Member Swanson made a motion to elect KRD Treasurer Stacy Berg as the KCJB Secretary. A second was made by Board Member Smith, the motion passed unanimously.

KRD Legal Counsel Slothower explained that pursuant to RCW 87.80.190, the KCJB would need to appoint a Treasurer. After a brief discussion, Board Member Smith made a motion to appoint Mark Messner as the KCKB Treasurer. A second was made by Board Member Bland, the motion passed unanimously.

Board Member Bland made a motion to approve the banking resolution 2021-3. A second was made by Board Member Swanson, the motion passed unanimously.

As the board discussed interagency agreements, it was concluded that the KRD has experience in the operations and maintenance of canal systems. The KRD would be able to provide additional knowledge of system operations and personnel issues. KRD Field Supervisor brought up the schedule of values for equipment rates and it was determined that the KCJB would need to approve the schedule at the next board meeting. Board Member Smith stated that the Westside Ditchrider would help take the water orders and have the ability to provide input, with the understanding that the current employee has less experience than KRD personnel and could benefit from additional guidance. Since Westside Irrigators are accustomed to ordering water 7 days a week, there was some discussion regarding the possibility of having KRD employees handle water orders a couple days during the week to allow for the Westside Ditchrider to not be required to work without days off. There was discussion regarding what the current operation looks like for ordering water for Westside. It was determined that there wasn’t a defined process, it was predominantly done by word of mouth and manual adjustments that are done by the landowners themselves. The KRD Field Supervisor was asked to assist Westside in the implementation of a water order system that would include a review of the numbering system of all the gates. It was explained that there are not individual measuring devices on the gates. Field Supervisor Bob Main, explained that establishing a system to allocate water to each water user fairly and equitably would be helpful to trouble shoot problems that will come up in the future. The board members agreed that this would be beneficial and should be looked at as a learning experience as we work through the first year. The KRD agreed to provide guidance and assist the ditchrider as much as possible. Board Member Bland requested that the Westside Legal Counsel also review the agreements before the next board meeting.

Treasurer Messner advised that he would need to contact the bank and determine what the minimum amount required to open a commercial account was and he would report back to the board at the next meeting. The adoption of the budget was tabled until the next board meeting.

There was no public comment.

Board Member Swanson made a motion for the next board meeting to be held on March 11, 2021 at 10:00 a.m. A second was made by Board Member Bland, the motion passed unanimously.

All business having been concluded the meeting was adjourned.

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Mr. Hansen, KCJB President

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Mr. Bland, KCJB Vice President